

ACTIVITY 2.3.1



From a management perspective, an effective Job Brokerage service will adopt an account management model, which is quick, effective and efficient, and solution-driven. Therefore, effective Job Brokerage providers must be highly proactive in learning the employer's needs. Understanding and meeting these needs is the key to developing lasting employer relationships, which is enhanced by Job Brokers knowing about and understanding how their business works and having an insight into the sector. Therefore, developing specialist knowledge and partnership working, with complementary employability programme providers, for example, is essential as is the ability to:

- Explore current and future vacancies
- Explore and support human resource planning
- Supporting the production of job descriptions and person specifications, if needed

Do you think the Job Broker Occupational Profile covers the main areas that are relevant to your role as a Job Broker against employers' needs? What are the main areas that are relevant to you? Are there any missing?

Write down your observations here:

